DEPARTMENT OF EDUCATION

1986

ANNUAL REPORT

FOR THE YEAR ENDING JUNE 30, 1986

The Honourable Lloyd G. MacPhail
Lieutenant Governor of the Province of
Prince Edward Island

May it Please Your Honour,

It is my privilege to present the Annual Report of the Department of Education for the period July 1, 1985 to June 30, 1986.

Respectfully submitted,

B. J. Brown

Betty Jean Brown
Minister of Education

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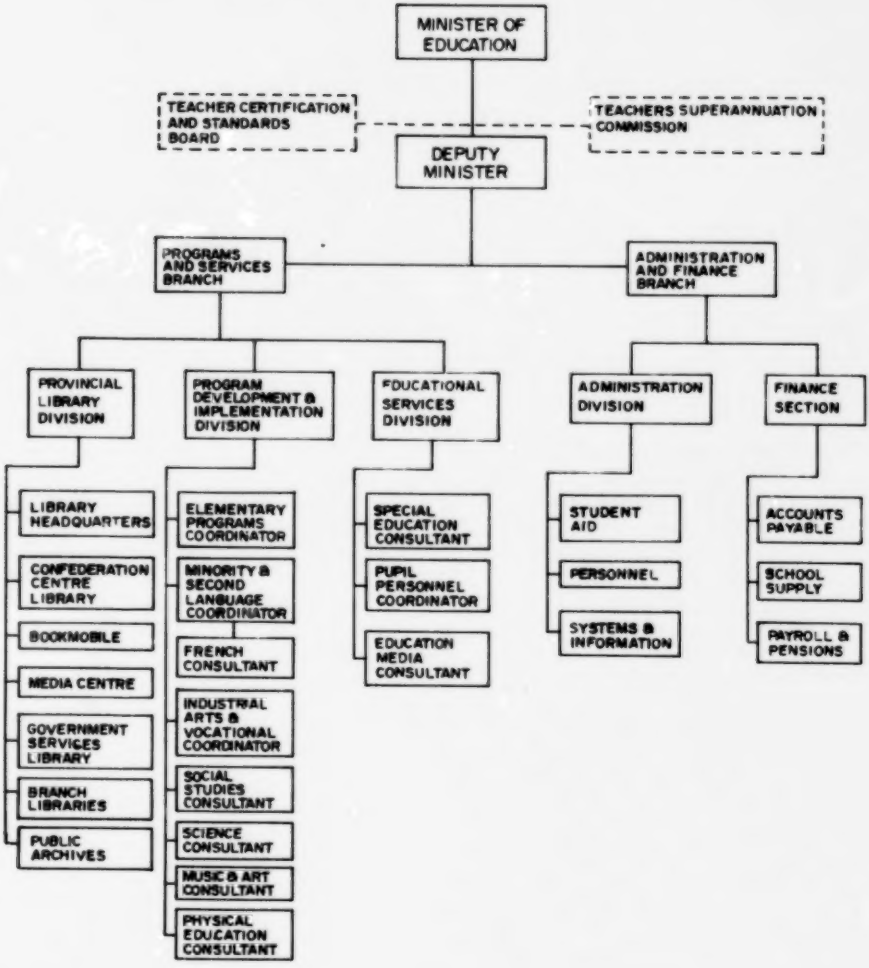
MINISTER OF EDUCATION
TEACHER CERTIFICATION AND STANDARDS BOARD
TEACHERS SUPERANNUATION COMMISSION
DEPUTY MINISTER
PROGRAMS AND SERVICES BRANCH
ADMINISTRATION AND FINANCE BRANCH
PROVINCIAL LIBRARY DIVISION
PROGRAM DEVELOPMENT & IMPLEMENTATION DIVISION
EDUCATIONAL SERVICES DIVISION
ADMINISTRATION DIVISION
FINANCE SECTION
LIBRARY HEADQUARTERS
CONFEDERATION CENTRE LIBRARY
BOOKMOBILE
MEDIA CENTRE
GOVERNMENT SERVICES LIBRARY
BRANCH LIBRARIES
PUBLIC ARCHIVES
ELEMENTARY PROGRAMS COORDINATOR
MINORITY & SECOND LANGUAGE COORDINATOR
FRENCH CONSULTANT
INDUSTRIAL ARTS & VOCATIONAL COORDINATOR
SOCIAL STUDIES CONSULTANT
SCIENCE CONSULTANT
MUSIC & ART CONSULTANT
PHYSICAL EDUCATION CONSULTANT
SPECIAL EDUCATION CONSULTANT
PUPIL PERSONNEL COORDINATOR
EDUCATION MEDIA CONSULTANT
STUDENT AID
PERSONNEL
SYSTEMS & INFORMATION
ACCOUNTS PAYABLE
SCHOOL SUPPLY
PAYROLL & PENSIONS

PERSONNEL

As of June 30, 1986

Minister of Education ..... Hon. Betty Jean Brown
Deputy Minister of Education ..... J. Charles Campbell
Administrative Assistant ..... Sandra Lea

PROGRAMS AND SERVICES BRANCH

Chief Director, Programs and Services ..... Vacant

Program Development and Implementation Division

Director, Program Development and Implementation ..... Allan Hammond
Elementary Education Co-ordinator ..... Sterling Stratton
Industrial Arts and Vocational Education Co-ordinator ..... Gordon B. Bernard
French Language Education Co-ordinator ..... Tilmon Gallant
French Consultant ..... Claire Smitheram
Music and Art Consultant ..... William Bartlett
Social Studies Consultant ..... Eldon Jamieson
Science Consultant ..... Don Norman
Physical Education Consultant ..... Jane Cushing

Educational Services Division

Director, Educational Services ..... Tom Rich
Special Education Consultant ..... Elinor MacLellan
Pupil Personnel Co-ordinator ..... Margaret Kelly
Education Media Consultant ..... Donna Lavoie

Provincial Library

Provincial Librarian ..... Donald J. Scott
Community Branch Librarian and Bookmobile Services ..... Donald J. Scott
Technical Services Librarian ..... Priscilla Ykelenstam
School Library Consultant ..... Sandra Richardson
Confederation Centre Librarian ..... William F. Masselink
Children's Librarian ..... Karen Litton
Librarian, Government Services Library ..... Nichola Cleaveland
Director of Educational Media ..... William A. Ledwell

Provincial Archives

Provincial Archivist ..... Nicolas deJong

ADMINISTRATION AND FINANCE BRANCH

Chief Director, Administration and Finance ..... Gar Andrew

Administrative Services Division

Director of Administration ..... Ronald F. Rice
Management Information Co-ordinator ..... Linda Trenton
Personnel Officer, Student Aid Administrator ..... David MacPherson
Student Aid Officer ..... Blanche Beaton
Administrative Assistant ..... Lynda Cameron

Finance Section

Finance Officer ..... Michael Clow
Administrative Officer ..... Wayne E. Schleyer
Accounting Technician ..... Paul Vandergaag
Co-ordinator of School Supply Services ..... David Cox

REPORT OF THE DEPUTY MINISTER

Legislation

During the 1986 session of the Legislative Assembly sections 23 and 33(1) of the *University Act* were amended. The amended section 23 gives representation on the Senate of the University to the Alumni Association, the mature or part-time study body, and the Board of Governors of the University. The amendment also clarifies the number of senate members to be elected by each faculty within the University. The amendment to section 33(1) changes the title of the Director of the School of Business Administration to Dean of the School of Business Administration.

Education Review Commission

The Advisory Committee appointed by the Minister of Education in 1985 to review and priorize the recommendations contained in the Paquette Report completed its task early in 1986. The recommendations contained in the Report of the Advisory Committee, now known as the Wilkinson Report, are still under consideration by government.

Negotiations

In April, 1986 the Minister of Education signed a new two-year ageement with the Canadian Union of Public Employees, representing non-instructional school board employees. The arbitrated award provided for an increase of 8% for the period July 1, 1985 to June 30, 1986 and 4% for the period July 1, 1986 to June 30, 1987.

School Construction

During the past year most of the construction associated with the extension and renovations to Morell Regional High School was completed. The new facility will be officially opened in the fall of 1986. This renovation and expansion provided up-dated facilities for the 300 students attending the school. It also eliminated the need for six mobile classrooms.

Planning was carried out during the course of the past year for an expanded secondary school facility in Kensington to house students from grades 7 to 12.

Retirement

During the 1985-86 school year Miss Ann Bruce, who has been employed in the Cerebral Palsy class operated by the Department retired after devoting many years of service to the Department. The Department extends to her wishes for health and happiness in her retirement.

PROGRAMS and SERVICES BRANCH

The Programs and Services Branch of the department consists of three divisions each headed by a director who reports to the Chief Director of Programs and Services. These divisions are: Program Development and Implementation Division, Educational Services Division, and Provincial Library Division.

PROGRAM DEVELOPMENT and IMPLEMENTATION DIVISION

The Program Development and Implementation Division is responsible for the preparation, implementation and maintenance of all authorized courses in the public schools of Prince Edward Island. In carrying out these responsibilities the Division cooperates with the province's teachers and school boards. The work of the Division results in the publication of various documents including the Program of Studies, the School Supply Requisition Book and numerous curriculum guides and course outlines.

Whenever courses are revised or new courses are introduced, the Division follows a multi-step procedure. At the planning stage the aims and objectives are clarified and suitable instructional materials identified. At the pilot project stage the new or revised course is tried out in a limited number of classrooms. Finally, a new authorization results. At this stage the objectives and curriculum are finalized and the new or revised course is implemented in all schools. At both the pilot project and new authorization stages inservice programs are offered to those who are to teach the courses.

In the school year ending June 30, 1986 the Division sponsored 21 pilot projects and 23 new authorizations. In addition, about 1,000 teacher-days of in-service training were provided.

In the period 1985-1988 high school graduation requirements are being adjusted and strengthened. The new requirements are outlined in the Minister of Education's Circular No. 85-001, dated April 2, 1985. To graduate in June 1985, students required 15 course credits, including three credits in English (or in French, in French-language schools) and 2 in mathematics. To graduate in June 1988, students must have 18 course credits, including:

- 5 at grade 12 level, including a first language course in English or French
- 4 language arts, English and/or French
- 2 mathematics
- 2 sciences
- 2 social studies

Schools must plan adjustments in their programming and graduation requirements in order to implement the new requirements as early as convenient, but not later than June 1988.

Summarized below are reports from the various subject fields for the school year ending June 30, 1986.

Art

The revised Art Bag for Children is available to schools. Using the Art Bag, teachers are able to present a balanced program to elementary students.

Computer Awareness and Computer Literacy

During the year a new Computer Awareness curriculum component was field tested in fifteen schools at the grade 8 and 9 level. The Computer Awareness Pilot is being implemented at the junior high level in order to ensure that the greatest possible number of students have the opportunity to become familiar with computer fundamentals, to experience hands-on computer activities and to examine everyday applications of computers in P.E.I. and elsewhere.

In support of the pilot project, the Department of Education supplied all pilot schools with the required computer hardware, a wide variety of computer software, audio-visual software and printed learning resources. Teacher in-service training sessions were provided by the Program Development and Implementation Division.

Initial project evaluation results are positive and the Computer Awareness Pilot will be extended to additional schools with the field testing phase continuing during the 1986-87 school year.

At the elementary school level, the Department has begun to assist schools in planning for the introduction of computers and in selecting high quality educational software. The document *Computers in Elementary Schools* contains advice on implementing computers to aid in instruction, to provide enrichment programs, and to assist students in need of remedial work.

English

At the junior high level a new authorization has been put in place for grades 7 and 8 of the practical program. In addition pilot projects have been completed for courses in grade 9 of the practical program and for grades 7-9 of the regular program. New authorizations are anticipated in the coming year for the completion of the practical program and for the regular program grades 7-9.

At the senior high level, the academic, general and practical programs are all under revision. This year a new program has been implemented in practical English at grade 11 and in general English at grade 10. In addition, pilot projects have been conducted for the academic course at grade 10, the general course in grade 11, and the practical course at grade 12.

With the revisions in the structure of the senior high program and the changes in graduation requirements, three additional English courses are needed for the provincial program, one at each of the practical, general, and academic levels. Under development is a grade 11 course at the practical level which will emphasize applied skills in English. Writing, speaking, listening and reading skills as they are used in occupations, in the business of daily life, and in recreation, are the basis of the course. The second new course is one in the study of media. Intended for grade 11, it will emphasize the language requirements and techniques as they are used in newspapers, periodicals, radio, photojournalism and television. The third course, intended for academic students at grade 11, is one in writing. It will provide students with practice in writing for a wider variety of audiences and in a greater array of forms than are possible in the other English courses. In the table below, a summary of the development and implementation plans for senior high English is presented.

Development and Implementation Schedule for Revisions in High School English Courses

Course	1985-86	1986-87	1987-88	1988-89
Eng 451		In place		
Eng 551	Implement			
Eng 651	Pilot	Implement		
Eng 431	Implement			
Eng 531	Pilot	Implement		
Eng 631	Prepare	Pilot	Implement	
Eng 421	Pilot	Pilot	Implement	
Eng 521		Prepare	Pilot	Implement
Eng 621		Prepare	Pilot	Implement
Eng 451 Life Skills	Pilot	Pilot	Implement	
Eng 531 Media	Pilot	Pilot	Implement	
Eng 521 Writing	Pilot	Pilot	Implement	

French

During the past school year, a number of new program initiatives in French were either piloted or newly authorized. Pilots were undertaken in French and social studies for students of early French immersion at the grade 11 level. Core French students of grades 7 and 10 also piloted new programs during the school year as did early immersion students of grade 4 with a new mathematics program.

New authorizations were offered to grade 10 French immersion students in French and Canadian History. A new math program was authorized in French language schools at the grade 4 level as well as science for grades 8 and 9 and French for grade 12.

A committee was created by the Department of Education in order to actively participate in a major study entitled the "Schools' Project" initiated by the Canadian Association of Second Language Teachers which is expected to provide suggestions and recommendations for further curriculum development in the area of core French.

A number of special projects were undertaken during the year in cooperation with the Official Languages Branch of the Department of Secretary of State. As well, teachers of French and post-secondary students attending French-language or bilingual institutions continued to benefit from bursary programs.

Health

Schools in Prince Edward Island cooperated with a national survey of health attitudes in grades 4, 7 and 10. The survey results were presented at a meeting in June, 1986. They will be considered by the curriculum committee for health.

Mathematics

A new authorization in Junior High Mathematics at the practical level was implemented in this school year. At the senior high level curriculum revision work has begun in the academic and general programs. At the academic level, realignment of the course content is under consideration. This has been brought about because of the reduction in the instructional time for each course from 140-150 hours to 120 hours.

At the general level a fundamental reassessment of the aims and objectives is taking place. In the coming year the review of potential new instructional material will take place.

Music

Musique 1-3 and 4-6 are music programs designed for French immersion and French first language courses. These programs, developed by a joint Prince Edward Island - Nova Scotia committee, are now being used in some schools.

No changes have been made in other music courses. Schools continue to be supplied with up-dated music materials.

Physical Education

The basic content of the elementary program remains unchanged. Basic movement skills, pattern and rhythms are stressed in the primary grades. In the intermediate grades ball skills, formal gymnastics and more structured dance and game activities are emphasized.

Physical education teachers have at their disposal program planning guides and self evaluation guides. As a follow up to these guides a Physical Education Program Evaluation is being considered for principals.

Science

The elementary science program has an expanded winter outdoor education component. Provincial Parks in co-operation with the Department of Education has created new trails for grades 4 to 6 at Brudenell and Mill River Provincial Parks, as well as the Riverside Drive woodlot in Charlottetown. The Elementary Science Program is currently under revision.

The new Junior High Science program is now complete. Besides new tests, there is a revised outdoor education component with an expanded selection of sites across the Island. Plans are complete for two new general level courses for senior high schools. General Science (GSC 401) and Earth Science (ESC 531) will be available to grade 10 and 11 students respectively with a pilot in human biology soon to begin at grade 12 to round out the program.

Social Studies

During the 1985-86 school year, a number of changes have been made in the grades 1 to 12 social studies program. At the elementary level, two new core textbooks are being piloted in grade 4 Social Studies and one new core textbook is being piloted in grade 5 Social Studies. The new Island-produced grade 6 Social Studies text was implemented in all Island elementary schools in the fall.

The development of a Maritimes Studies core textbook for grade 9 is progressing. The work is being done by a consortium of Maritime publishers, called Maritext, in consultation with an Editorial Review Board. On the board, which consists of educators from the three provinces, Prince Edward Island is represented by a teacher and the Social Studies Consultant. The Maritime Studies project is sponsored by the Maritime Provinces Education Foundation. Created by the Council of Maritime Premiers, the foundation is responsible for interprovincial projects in elementary and secondary education. At the junior high level, a grade 7 Canadian geography text is being piloted.

At the senior high school level, a Geography 621 - World Geography text is being piloted and a number of other senior high social studies programs are under review.

Vocational Programs

During the year, the Program Development and Implementation Division supported new program authorizations in business information processing, recordkeeping, steno-speed, keyboarding and personal typing applications.

Initial curriculum planning and program development activities were completed in order that a number of new program initiatives could be piloted during 1986-87. New pilot initiatives include development of a new high school typing course and a new program of cooperative education for high school students.

The Division organized and supported a number of in-service teacher training sessions and workshops in the areas of business education, vocational and cooperative education.

The Program Development and Implementation Division, in co-operation with Holland College and the Department of Labour, maintains a large number of program advisory committees. These committees include representatives from business and industry and thus help to ensure that existing and proposed future vocational programs are compatible with current trends and developments.

EDUCATIONAL SERVICES

The Educational Services Division is responsible for pupil personnel services including guidance and testing, special education services and media services. The Division's responsibilities include general consulting in the areas noted along with the provision of standardized testing services, classes for pupils with certain types of handicaps and media production services. Developments in the Division include the following:

- An additional 12 teachers and 12.5 aides were funded to provide special education services in schools. This brought the total funded outside the ratio to 67 teachers and 29.6 aides.
- A total of 42 computers, 16 disk drives and 16 printers were provided to junior high schools for use in the Computer Awareness unit of study.

PUPIL PERSONNEL SERVICES

Through the Pupil Personnel Coordinator services are provided in three areas: guidance and counselling, the provincial testing program, and the G.E.D. testing program. These services are designed to develop comprehensive guidance and counselling programs and to coordinate services to pupils provided by various provincial departments and related private agencies. A province-wide academic testing program is carried out each year in grades 3, 6 and 9. We also offer specialized testing for adults desiring a high school equivalency certificate.

Guidance and Counselling Services

The Pupil Personnel Coordinator provides a liaison between the Department of Education and the P.E.I. Guidance and Counselling Association and the Canadian Guidance and Counselling Association as well as the American Association on Counselling and Development. Through these associations, the province is able to keep in touch with national and international trends in the area of guidance services and counselling techniques. There is also a close liaison between the Pupil Personnel Coordinator and the coordinators of guidance services in the school units.

Other functions of the Coordinator are: consultation with school counsellors, assisting in the planning and evaluation of programs, providing resource materials and information on new trends, conferences and current literature, distributing career materials, coordinating Career Week, and promoting in-service training and professional development programs for counsellors.

The computerized career information service CHOICES (Computerized Heuristic Occupational Information and Career Exploration System) is now an integral part of the guidance program in schools. An intensive update in-service session was held for all counsellors in preparation for the use of CHOICES for the year. All our high schools are now equipped with the CHOICES computerized system as a tool in career planning and exploration. The ten English high schools have the English version and Ecole Evangeline uses the French version of CHOICES. It is established practice now that most grade 11 high school students interact with CHOICES each year. There are many students in

grades 10 and 12 who also use the program to access occupational and career information. Both school staff and administrators consider CHOICES not only an effective tool but a necessary part of a comprehensive career guidance program for senior high schools. It is not regarded either as a substitute or replacement for personnel or program.

Provincial Testing Program

The Canadian Test of Basic Skills was used in the provincial testing program in October 1985 and March 1986. The following numbers of students participated in the testing program:

Grade 9 - 2046
Grade 6 - 1918
Grade 3 - 1970
5934

This was an increase of 116 students from the 1984-85 testing program. These testing materials and scoring services are provided by the Department of Education.

General Educational Development

This program has been in effect in P.E.I. since 1971. The tests of General Educational Development (G.E.D.) provide an opportunity for adults to obtain their High School Equivalency Certificate. The attainment of the G.E.D. certificate has made it possible for the candidates to have a sense of personal satisfaction as well as professional and academic opportunities.

The G.E.D. TV series continues to be a valuable tool for preparation for the G.E.D. testing program. The two sets of tapes are in constant use throughout the province.

GENERAL EDUCATIONAL DEVELOPMENT EXAMINATIONS

Number of Certificates Issued

	GRADES				
July 1 - June 30	**9**	**10**	**11**	**12**	**Total**
1971-1981 (1st Ten Years)	63	95	406	2,573	3,137
1981-1982	13	32	28	283	356
1982-1983	16	19	21	194	250
1983-1984	16	20	15	145	196
1984-1985	7	17	14	127	165
1985-1986	7	13	18	119	157
TOTALS	122	196	502	3,441	4,261

SPECIAL EDUCATION SERVICES

Through the Special Education Consultant, services are provided to pupils and schools in three areas: special classes for the handicapped, tutoring and residential programs, and special education curriculum support. Funding for Child Development teachers for mentally and physically handicapped students and Resource Program teachers for students with learning difficulties is provided apart from the regular staffing formula. In addition, access to and the coordination of residential and other programs provided through the Atlantic Provinces Special Education Authority is provided. These services provide a comprehensive program for meeting the special needs of disabled and handicapped pupils.

Special Classes

Classes for hearing impaired and emotionally/behaviorally disturbed children and youth are administered directly by the Department of Education.

Elementary level classes for hearing impaired pupils are located in St. Jean School while the other pupils are in Stonepark Junior High School. The school provides an auditory/oral program with academics in a continuous progress model. When pupils progress to the point where they are able to be integrated into regular classes the school provides support services to them, as well as to those pupils who may have some hearing impairment but have always been maintained in regular classes. The staff of the School for the Hearing Impaired provides a parent guidance program which involves both parents and pre-schoolers on a regular basis. Audiological services are also provided by the school.

Adolescents who suffer from behavioral/emotional disorders are provided with a school program while they are in treatment in the Adolescent Unit at Hillsborough Hospital. Two teachers provide this program.

As of June 30, 1986 the setting located at Stonepark Junior High School which provided a continuous progress academic program for cerebral palsied or other physically handicapped pupils closed because the number of pupils had dropped. Those remaining are being integrated into other classes.

Tutoring and Residential Programs

Tutoring is provided at home or in hospital to pupils who are unable to attend school due to sickness, accident, etc. Forty-five pupils used this service during the 1985-86 school year.

During the year, 6 pupils were in attendance at the Atlantic Provinces Resource Centre for the Hearing Handicapped in Amherst, Nova Scotia, while 7 pupils attended the Sir Frederick Fraser School for the Blind in Halifax, Nova Scotia. As well, 32 visually handicapped children, the majority of whom attend class in their own schools, were serviced through itinerant and tutoring services.

The Department of Education provides for the education of the latter three groups through grants made to the Atlantic Provinces Special Education Authority.

Staff Resources

A total of 44 Child Development teachers and 29.6 aides were funded above the ratio during the 1985-86 school year. These teachers and aides provided services to more than 331 mentally and physically handicapped students in the schools. A total of 23 Resource Program (LD) teachers were funded above the ratio to provide programs for students experiencing learning difficulties. This represented an increase of 12 teachers and 12.5 aides funded by the Department for special education.

MEDIA SERVICES

The Media Consultant works cooperatively with Department of Education personnel, the school units, schools and related agencies in making audio-visual resources available to the school system. Service to these groups incudes selection, evaluation and acquisition of AV software and AV hardware. The Media Consultant works closely with Media Centre personnel in the distribution of new acquisitions. Media Services is also responsible for in-service on the effective use of AV in the educational setting.

Media Services carries out some in-house production activities, often within the context of cooperative educational media projects with the Council of Maritime Premiers and the Council of Ministers of Education Canada.

Acquisition

Media Services keeps up to date catalogues on producers and distributors of educational media. Previews are brought in based on specific curriculum needs. During the year, Media Services purchased duplication rights to two new series, but most of the funds went to renew several popular series. Several new productions came our way at a nominal cost as a result of cooperation between our Department and other agencies.

Media Services is responsible for coordinating the distribution of AV materials throughout the school system. Copies on video are placed at the Media Centre and provided to schools on demand. With the advent of half inch VHS technology, the number of duplication requests for individual schools is constantly increasing. In 1985-86 approximately 50 schools took advantage of the service.

Production

The past year saw in-house production to add materials and revise the Department's Bus Safety Education Program. A series of audio tapes for use in secondary core French was completed and a two-part video was made for use in the high school law course. Several other productions are at various stages of development.

Training

Media Services continues to promote the effective use of educational media by regularly circulating information. Fact sheets, summarized instructions, production tips and resource lists are developed and updated annually for teacher and consultant use.

Of a total of eight workshops requested over the past year, five concentrated on the use of video camera and VCR. There were also several Home and School engagements.

Educational Computing

In support of the Junior High School Computer Awareness unit of study, a total of 42 computers, 16 disk drives and 16 printers were supplied to schools for the first full year's operation of this program. Upon request, technical support was supplied to schools on the use of computer equipment for both the Computer Awareness and CHOICES programs. In addition, disk duplication services for materials used in both programs was supplied to schools.

Media Services is involved in cataloguing and disseminating information on educational computer software. Software is brought in for consultants to review and assistance is provided in evaluation. Current catalogues are on file and several data bases which provide evaluation information are accessed.

PROVINCIAL LIBRARY

The Provincial Library Division manages the public library services in Prince Edward Island operating a regional library network across the province. This consists of Confederation Centre Library, providing services to the Charlottetown area and acting as a resource collection for the remainder of the province, 22 branch libraries located in towns and villages and 2 bookmobiles which provide service to the rural areas.

In addition to the public libraries, the Division has responsibility for some centralized services provided to public schools.

- The Media Centre, a joint project of the Department and the National Film Board, operates a film library loaning films and videotapes mainly to schools but also to community groups and various government departments.
- The Division employs a school library consultant who works closely with school board staff, principals and teachers in the development of centralized school library services.
- The Technical Services Section of the Division operates a centralized cataloguing and processing service which is available at no charge to those schools which wish to use it.

The Government Services Library located in the provincial administrative complex is also operated by the provincial library. This library is organized to provide a reference service to provincial government employees, but is also used by a wide variety of other clients who draw on its services directly or utilize its resources through our interlibrary loan service.

The Public Archives, located in the Coles Building, is also administratively a part of the provincial library system.

This year the library has subscribed to the services of two automated centralized data bases. These are the UTLAS system based in Toronto and the DOBIS system operated by the National Library. These provide a source for cataloguing information to speed up that process. They also greatly speed up our ability to locate and borrow material from a network of libraries across the country. The access to the Envoy 100 electronic mail network has also greatly increased our efficiency.

In annual reports of the last few years mention has been made of the planned automated Library Inventory Location System. With the cooperation of the Computer Services Division that project was installed this year. Among the many benefits it brought was the ability to handle the large volume of requests more efficiently, greatly speeding up that process.

The next step in the automoation program will be the replacement of the card catalogue with a computer generated microfiche catalogue. The main advantage will be making available to branch library patrons a catalogue of the whole collection held by the provincial system. That will be a significant step toward our goal of making service equally available to all residents of the province wherever they happen to live.

Confederation Centre Library

The major development at Confederation Centre Library this year was the installation of the computerized Library Inventory Location System. Once installed, the new system greatly streamlined the request system making it more efficient and more effective. It is now possible to tell a patron quickly if the provincial library system owns a particular book, where it is and estimate the possibility of satisfying a request within a reasonable period of time. The other major benefit which the system brings is that it provides a relatively easy means of carrying out an inventory.

This year the number of people using the library and the number of books borrowed were reduced by three percent.

A number of projects affecting the whole library were completed this year. The planned signage system was installed and has been a great help to patrons locating materials in the library. Two mobile book-record return bins were constructed this year. These are placed at the stage door of Confederation Centre when the Library is closed to allow borrowers to return books and records.

The children's library had another busy year recording an increase in book circulation of three percent. The same trend was noticable in the number of periodicals used and in the number of requests supplied. The circulation of records decreased this year. This may be a result of the wider use of tape cassette players rather than records. In response to numerous public requests a decision has been taken to initiate a cassette collection.

The library continues its story hour program. During the fall, winter and spring regular public story hours have been held. Throughout the year as well day care and kindergarten classes visit the library weekly to participate in the story hour program and exchange books.

The children's library also participates in Library Week, National Book Festival and Children's Book Festival celebrations by hosting visits of children's authors who meet with children to read from and talk about their writing.

Branch Libraries

The highlight activity of the branch libraries was a workshop in Intellectual Freedom presented by Professor Elizabeth Friek and Dr. Larry Amey, Dalhousie University School of Library Science. Professor Friek outlined the philosophy of Intellectual Freedom from a historical perspective. She also stated that it is the library's responsibilty to make judgements with the entire collection and the entire community in mind, not just the part of it with the largest majority or the loudest voices. Dr. Amey gave advice on more practical matters such as dealing with would-be censors, circulating adult books to teenage readers and presenting both sides of controversial issues.

The branch libraries continue to participate in province-wide programs designed to promote libraries and their services. Children's Book Festival activities included puppet shows, contests, story hours, and guest speakers on pet care and protecting the wildlife habitat. Canadian children's author, Camilla Gryski, told stories using string games to capacity audiences in the Cornwall, Summerside and O'Leary libraries. Library Week/National Book Festival was celebrated province-wide with a variety of demonstrations, guest speakers and displays on topics such as gardening, handcrafts, fitness and community history. Silver Donald Cameron read from his works in Borden, Tignish and Tyne Valley Libraries. Branch libraries, in conjunction with the bookmobile service, promoted the Switchback to Reading summer reading club to encourage children to maintain their reading skills during the vacation. Island Native and Canadian author, Dennis McCloskey, visited the Summerside and Alberton libraries to read to children. The branch library system continued to support the school curriculum with class visits to libraries throughout the province and to support the community school program with the yearly display of new books and a presentation of public library services.

In addition to activities designed to attract patrons to the library, several libraries have instituted programs to take the library to the community. Summerside library placed a book deposit in the Prince County Hospital for use of long-term care patients. Books are delivered to the homes of senior citizens and the physically handicapped through a Library Outreach service in Summerside, Tignish, Hunter River, Georgetown and Murray Harbour.

There has been a significant shift in the type of material being requested from rural library patrons. Although the demand for recreational reading is increasing, the major change has been requests for reference information on a wide range of subjects. This type of information is time intensive to locate and frequently not available on Prince Edward Island. The provincial library system now has immediate access to the National Library's database, DOBIS, and the University of Toronto Library Automated System, UTLAS. Access to these data bases has had a tremendous impact on the ability to deliver information accurately and promptly through the interlibrary loan system.

Overall branch library circulation increased slightly this year. There was a decrease in the French circulation and this trend will continue until more funds can be allocated in the budget for French books.

Two branch libraries moved to much improved facilities. Georgetown library now has a ground floor location in the new Civic Centre. A special feature of this library is the unique room for children's books. Tignish library is now located in the Dalton Centre which is attached to the elementary school. As a result, hours were changed to accommodate the school and class visits, story hours and craft sessions are regular features of the library program. The library committees of both libraries were actively involved in planning for the new location. The Georgetown library committee was instrumental in obtaining new shelving units and the Tignish library committee participated in fundraising activities to provide new carpets, children's furniture and a clock. Members of both communities are pleased with the extra space.

Bookmobiles

The bookmobile service continues to be one of the best used and most cost effective services which the provincial library provides. Circulation was down again this year, which we attribute in part to time which was missed due to mechanical failure of our old bookmobile and time lost while we were transferring the shelving to the new bookmobile and getting it operational.

Our second new bookmobile is an International Harvester diesel powered vehicle. It is equipped with a Thomas school bus body. The specifications for the new machine were prepared and the vehicle purchased with the assistance of the transportation staff at Regional School Unit 3. The new machine has proven itself to be very servicable and we look forward to several years of relatively trouble free operation with out two diesel units. The responsibility for maintenance of the vehicles has been taken over by Unit 3 as well. Having the machines on their preventative maintenance program has been effective in reducing lost time and in cutting maintenance cost. It is our expectation that this process will greatly extend the useful life of the vehicle.

This year we served 144 stops: 22 schools and 122 community stops. A few stops are dropped each year and others added but our service pattern has changed very little in recent years.

The major concern is that of being able to provide enough books to satisfy the demands. This is especially the case with children's books. Children are making more requests for material relating to their studies and for recreational reading. Also, in the adult collection we are getting requests for more expensive material which may appeal to only a few readers and seeing long lists of requests for popular fiction and non-fiction.

Government Services Library

In the course of fiscal year 1985-86, several major changes took place at the former Planning Library. Librarian Marilyn Bell transferred to the Public Archives in October 1985; she was succeeded by Nichola Cleaveland. Soon after, the library was renamed the

Government Services Library. The change in name reflects a change in the library's philosophy (and therefore, its collection development policy) from one of planning, to program evaluation. Over the next several years, the collection will be weeded and new titles added to ensure that the collection reflects this philosophy.

The library continues to provide full library service to its many users. Although primarily utilized by provincial government employees, the library is also used by federal government employees, members of the business community, students from the University of Prince Edward Island and Holland College and the general public. It is able to cater to such a diverse group because of the varied nature of the collection.

Circulation statistics and the number of reference queries remained at the same level as last year. The heaviest use of the library's resources continues to be in the areas of periodicals (which are routed throughout government departments) and Statistics Canada publications.

The year 1985-86 marked the first full year for the Envoy 100 electronic communication system as a means of requesting interlibrary loans. The system gives the Government Services Library on-line access to libraries all across Canada. The length of time required to find a location for requested materials has been greatly reduced and the time required to actually obtain the desired item has been cut up to 50 percent. Patrons and librarian alike are pleased with the results.

This has also been the first year for the Library Inventory Location System. For the first time, other libraries within the Provincial Library Division had a listing of the holdings of the Government Services Library. The result has been an increase in requests for materials in possession of this library.

A number of projects were completed during the year. During the summer an assistant was hired to assist in a complete overhaul of the periodical collection as a holding policy for individual titles was developed. As issues from past years are in storage at Confederation Centre Library, this collection was reviewed, arranged and labelled. Records of the holdings were noted, then filed in the Government Services Library to facilitate access. Also during the summer, classification of federal government documents was completed and older documents were removed to the library's storage area at Confederation Centre Library. In the winter months, collections in two of the library's three rooms were rearranged to encourage and facilitate access.

School Library Consultant

Work begun the previous year with the Unit 4 schools related to expenditure of special funds to upgrade library collections was completed. Three lists of recommended books for grades 1 to 9 were compiled to assist school personnel in selecting materials for purchase. The Fiction list was distributed in June 1985; the Easy segment was made available during August and the Non-Fiction in October. Copies of the three lists were also sent to other schools in the province.

Assistance and information on a variety of topics were provided to schools and individuals but no major or long term tasks undertaken.

Professional periodicals related to school libraries and materials selection were again routed to interested librarians and teachers. English language reviews of books for senior high schools received as part of a subscription service were made available to schools as in past years. The two annual awareness lists of reviews of books relevant to elementary and junior high grades were compiled and distributed to schools in the spring.

Expressways Books to Read lists that support the elementary grades language arts program were produced with updated information about price, edition, and availability.

The *School Library Newsletter* reappeared. Two issues were published during the year. Also, a book display was mounted for the annual fall convention of the P.E.I. Teacher's Federation.

The province's tenth Library Week was held from April 12 to 19 in conjunction with the National Book Festival. Working with the School Library Association, a materials package focusing on the theme, Pioneers/Les Pionniers, was prepared and distributed to schools, day care centres, kindergartens, and libraries across the province.

Media Centre

The Media Centre, while continuing to fulfill its primary role as a source of film and video materials for the Prince Edward Island school system, has continued to work closely with a large number of federal and provincial government departments, volunteer organizations, and other groups during the past year.

In some cases, the Media Centre makes its collection of video and film materials available for special screenings or training sessions; other times the Media Centre acts as a clearinghouse, acquiring specialized film or video materials for groups, and making its facilities available for their use; sometimes the Media Centre may be used by people who have acquired their own materials and are in need of a suitable facility with the equipment for screening.

The Media Centre acts as a host five mornings each week to groups of children from day care centres and kindergartens in the city, and during the summer months programs are offered for children sponsored by the Department of Health and Social Services.

During the past year, the Media Centre staff searched out and acquired film and video materials that assisted in the implementation of programs such as the hospice movement, Block Parents, Students Against Drunk Driving, Energy Week and a number of agencies working in the field of sexual abuse. In addition, the Centre provided materials and screening space for groups such as the Community Legal Information Association, Hensley-Green Housing Co-op, Richmond Centre staff, Citizens Advocacy Committee, Island Nature Trust, Anderson House, Red Cross, United Way Committee, Parks Canada, St. John Ambulance, Island Writers Group, Central American Information Committee, the Human Rights Association, Alcohol and Drug Addictions Institute, Mann House, and others.

The Media Centre collection is still predominately 16mm film, but the majority of materials purchased during the past year have been on half-inch video (VHS) format. Also we are slowly converting our three-quarter-inch video materials into the VHS mode which is more popular with schools and with the growing number of people who can use the VHS material at home.

Technical Services

Installation of the Library Inventory Location System was the central preoccupation of the Technical Services section during the year. Working closely with the Computer Services Division, the design and testing stages of the project were completed early in the fiscal year. Two computer terminals were installed in April and input of acquisitions and request data was accomplished in July and August, so that the system was operational by the end of August. Most staff adjusted to the new system with little difficulty, there were relatively few problems with it and most of these were able to be corrected quite quickly by Computer Services staff.

Implementation of the system has made significant changes for all staff. During this period there was significant additional work, and interruption of regular work, for Technical

Services staff. The major beneficiaries of the project were the public service staff and, of course, the patrons.

One of the major benefits for staff from the new system was the rationalization and checking of inventory information. The process of matching records on the catalogue information file and the inventory file revealed a number of discrepancies which had crept into the system over the fifty years of operation. It was possible to rectify these and we will be able to update and check inventory information with relative ease in future.

The next phase of the automation project will be the replacement of the card catalogue with a computer generated microfiche catalogue. This will have several advantages to the whole system. The most noticable of these will be the ability to provide a catalogue to each of the community branch libraries. This will allow them better access to the total collection. It will also create a considerable saving in labour as the time consuming process of filing and maintaining card catalogues at library headquarters and Confederation Centre is eliminated. Production of a new catalogue will be a relatively quick and cheap process. It is expected that making the catalogue accessible to all service patrons will greatly increase the volume of requests as branch library patrons gain access to the contents of the entire system. The additional work created by an increase in requests will use up any time saved by the new system.

While no overall savings will be made it will at least be possible to concentrate additional staff time toward direct patron service which is one of our goals.

Along with the extra work created by the automation project the regular work load, while disrupted at times, also went forward. This year the processing centre handled 41,000 items, 43 percent for the public libraries, 57 percent for the schools. The most time consuming part of this was doing original cataloguing for 11,000 new titles which were added to our data base this year. Other tasks included the processing of several thousand paperbacks, supplying 2,000 processing kits for schools and cataloguing 10,000 older books which schools have brought in. This continues to present a heavy work load as additional schools attempt to organize their library collection.

The Unit 4 special library upgrading grant, the remainder of the Somerset Elementary School collection and the materials for the new Souris High School library also were handled by the processing centre this year.

Again this year we were fortunate to be able to have access to job creation funding from Employment and Immigration Canada to hire part-time staff for periods ranging from eight weeks to six months. The provincial Job Creation Programs also provided considerable assistance throughout.

PROVINCIAL LIBRARY

CIRCULATION and HOLDINGS (April 1 - March 31)

1981-82 to 1985-86

	1981-82	1982-83	1983-84	1984-85	1985-86
Holdings	190,176	188,310	190,243	193,350	197,648*
Volumes Added	13,301	9,219	9,031	9,112	10,410
Volumes Withdrawn	3,600	11,085	7,098	6,005	6,112
Film Holdings	3,279	3,422	3,539	3,716	3,802
Films Added	124	156	183	143	89
Films Withdrawn	71	13	6	22	3
Video Tapes	536	663	777	808	952
Records	1,700	1,946	2,200	2,640	2,223
Newspapers	38	38	38	36	36
Periodicals	634	646	598	495	515
Circulations (Books and Records)	564,649	598,482	595,564	591,271	585,114
Bookings (16mm films & video tapes)	30,990	30,025	31,216	26,613	25,094

* This figure is established by actual count of book holdings. Using this as a base. inventory figures for previous years have been corrected. These differ from those shown in previous annual reports.

PUBLIC ARCHIVES

The Public Archives of Prince Edward Island continues to function, within the Department of Education, as a section of the Provincial Library Division. The primary responsibilities of the institution remain the identification, acquisition and preservation of the official records of the province as well as those received from both the general public and the private sector.

Reference and Research

The number of reference and research visits and enquiries totalled 3,193 during the year. The change in demand for this service since 1974-75, is outlined in the following table:

Reference and Research Visits and Enquiries

1974-1975 to 1985-1986

1974-75	1501	1980-81	3191
1975-76	2178	1981-82	3550
1976-77	2196	1982-83	3815
1977-78	2206	1983-84	3365
1978-79	2316	1984-85	3139
1979-80	2721	1985-86	3193

Essentially, the number of reference and research visits and enquiries were similar to the previous year. The distribution of visitation, by month, remains similar and the summer months were again the most active. However, February and March 1986 were particularly busy and reflected the increased demands for service from university students.

The arrangement of opening the Archives one evening a week throughout the winter has continued to be well received and the security arrangements have proved quite satisfactory.

The level of attendance remains such that the supervision of the reading room continues to require a heavy commitment of staff time.

Acquisition

A total of 99 new accessions were received at the Archives in 1985-86.

Number of New Acquisitions Received

1974-1975 to 1985-1986

1974-75	61	1980-81	75
1975-76	95	1981-82	81
1976-77	82	1982-83	92
1977-78	68	1983-84	99
1978-79	84	1984-85	88
1979-80	100	1985-86	99

A number of interesting collections have been donated within the past year and include the Owen family papers, 1745, 1766, 1771, 1803-1920; the E.S. Blanchard architec-

tural plans, 1920-1954; the records from the Hickey and Nicholson Tobacco Factory 1906-1935, the Mary Cairns Photographic collection, the diaries of J.M. Fitzgerald, 1854-1864, and the records of the Charlottetown Yacht Club. Also microfilm of the Prince Edward Island correspondence with the Lords Commissioners of the Treasury, 1802-1840, was acquired from the British Public Record Office.

As in other years a variety of government departments and agencies have transferred dormant and semi-dormant material to the Public Archives. The departments requesting this service included Education, Community and Cultural Affairs, Health and Social Services and the P.E.I. Housing Corporation.

Microfilm

In the past year 120 reels of microfilm have been processed. The most significant series included Marriage Licenses from 1882-1923; P.E.I. Orders-in-Council, 1979-1984 and Civil Service Commission Personnel Files. Certain newspapers were also filmed and included *The Weekly Examiner*, 1854; *La Voix Acadienne*, 1975-1986; *The Island Farmer*, 1974-1985; *The Eastern Graphic*, 1982-1985, *The West Prince Graphic* 1980-1986 and *The Journal-Pioneer*, 1984-1986. In addition, updates were filmed to 21 parish record series and new filming of 10 other series was completed. Included among the latter were the St. Patrick's Roman Catholic Records, Grand River 1878-1936 which included the Lennox Island records, 1812, 1820-1900; the records of the Kensington-Summerfield Pastoral Charge and the Tryon United Church records.

Microfilming of a number of smaller collections was also completed. Included were the minutes of Georgetown Town Council, 1913-1981; the Minutes of the P.E.I. Fire and Insurance Underwriters, 1883-1967; the Minute Books of the Alexandra Lodge, Port Hill 1865-1978; and the Colonel L.M. Davison collection.

Finding Aids and Structural Organization

Progress has been made in this area throughout the past year. In addition to the preparation of finding aids and subject index cards for the numerous small accessions which were received through the year, detailed finding aids were completed for two large collections of architectural plans, those of C.B. Chappell and J.M. Hunter, and those of E.S. Blanchard & J.E. Harris, 1920-1954, all architects of some significance on Prince Edward Island. Also, a finding aid was prepared for the Mary Cairns collection of coloured slides depicting the flora and fauna, farm life, people and churches of Prince Edward Island. A file listing has also been compiled for the voluminous personal, political, and business papers of Senator John Alexander MacDonald of Cardigan and his son the Hon. John Augustine MacDonald. Finally, considerable progress has been made in the sorting and arrangement of the photographic collection of the P.E.I. Museum and Heritage Foundation and, as time permits, indexing of the photographic holdings of the Public Archives continues.

Archaeology

The Public Archives continues to have the responsibility of administering the Archaeological Investigations Act. No new legislation has been forthcoming although the possibility remains that some action may be taken in the spring of 1987.

The Council of Maritime Premiers' Committee on Archaeological Co-operation determined that a concerted effort would be made to expand the publication program. The sixth publication in the Committee's Reports on Archaeology came off the press late in the year. Compiled by C.J. Turnbull and S.A. Davis this useful volume is entitled *An Archaeological Bibliography of the Maritime Provinces*. In addition, David L. Keenlyside completed his preliminary 3 volume report entitled *Prince Edward Island Archaeological Research - 1981 Season*.

No field work was undertaken in 1986. It is anticipated, however, that new initiatives will shortly be forthcoming through the Institute of Island Studies and the P.E.I. Museum and Heritage Foundation.

Conservation And Restoration

In-house conservation work remains routine in nature. Emphasis continues to be placed upon preventative conservation measures.

Exhibit

The staff's efforts, as in other years, have been limited to assisting the exhibition program of the Confederation Centre Library, the P.E.I. Museum and Heritage Foundation, the Confederation Centre Art Gallery and Museum, the Eptek Centre in Summerside and the Rustico Museum.

ADMINISTRATION AND FINANCE BRANCH

The Administration and Finance Branch consists of two major components, the Administration Division and the Finance Section.

Within the Administration Division are the following sections: General Administration, Systems and Information, Student Aid Office, Personnel Office, Registrar's Office, Secretary to the Teachers' Superannuation Commission and Negotiations.

The Finance Section has two units - Finance General, and School Supply.

ADMINISTRATION

The Administration Division provides a variety of services to the education community from its four major sections.

The Systems and Information section serves a four-fold purpose, namely to coordiate the development or improvement of departmental computer and word processing systems and to monitor their continued operation; to maintain statistical data on students and teachers; and to provide an information service.

The Student Aid Office provides for the efficient operation of the Canada Student Loan Program and administers the P.E.I. Bursary Program.

The Registrar's Office functions primarily to administer teacher certification regulations and in addition maintains historic provincial examination records.

The Personnel Office provides for personnel administration within the Department of Education.

In addition to its four major functions, the Division also provides liaison and coordination in a variety of other service areas such as federally funded Official Languages Programs, Teacher Exchange Program, the Interchange on Canadian Studies, the Teachers' Sabbatical Leave Program, the In-Service Training Assistance Program, Project Canada, and the Encounters with Canada Program offered at the Terry Fox Canadian Youth Center.

SYSTEMS AND INFORMATION SECTION

The Systems and Information Section serves the Department in four areas:

- to coordinate the development and improvement of departmental computer systems;
- to provide a word processing service for all personnel in the department;
- to maintain statistical data on students and teachers; and
- to provide a general information services.

The Management Information Co-ordinator works with personnel throughout the Department to evaluate data processing needs and assist in the implementation of changes. All contact with the provincial government's centralized Computer Services is co-ordinated through this position. Some of the systems which have been examined during the past year are School Supply inventory of text books and the Department equipment inventory. The payroll programs used by this department and other departments in government need to be upgraded to meet the demands of today's employment patterns with job sharing, part-time employment and flexible benefit plans. Hopefully this will become a priority for government in the next year.

The word processing centre accepts work from all sections of the Department including the School Supply and the Provincial Library which are located outside the central office complex. The word processing equipment has been used to develop a number of data processing applications in addition to the usual word processing assignments. A number of these applications will have to be re-evaluated now that microcomputers are readily available in several work areas.

The Systems and Information Section also has specific responsibility for the collection and compilation of data for students and teachers such as current and projected enrolments, teacher salaries, certification, and experience levels.

A general information service is provided to the public and educational agencies who are seeking directories, publications and statistics, or inquiring about educational policy and legislation. Preparation of a monthly newsletter to all teachers, the annual report of the Department, and various other handouts also fall within this section.

STUDENT AID OFFICE

Canada Student Loans Program

The Canada Student Loans Act came into effect on July 28, 1964. Its purpose is to make financial aid available to needy students who wish to carry on full-time studies at the post-secondary level. Under the plan, the federal government guarantees loans, made by chartered banks and other designated lenders, to students on the basis of Certificates of Eligibility issued by provinces participating in the plan. The federal government carries the cost of interest on these loans while the student continues full-time study and for six months thereafter. The student must assume the responsibility for repayment of the loan after this six-month period.

The maximum amount that may be authorized for a student is $105 per week of study, which is normally $3,360 per academic year or $1,680 per semester.

P.E.I. Bursary Program

The P.E.I. Bursary Program is a financial assistance program established in 1969 by the provincial government. The object of the program is to supplement the monies that may be borrowed by needy students through the federal government's Canada Student Loans Program. The maximum bursary available to a student is $1,700 per academic year, or $850 per semester. The procedure for disbursement of funds in effect for 1985-86 is:

1. The first $2,400 of need is Canada Student Loan.
2. The next $1,700 of need is P.E.I. Bursary.
3. The balance of need to the maximum of $105 per week of study allowable is Canada Student Loan.

During the year, the Student Aid Section processed and evaluated 2,323 applications for assistance. Of these a total of 2,270 received Canada Student Loan assistance, and 1,363 received P.E.I. Bursary.

Canada Student Loans Part-time Program

The Part-time Program came into effect in 1983-84. Its purpose is to make financial aid available to needy students who wish to carry on part-time studies at the post-secondary level.

Under the plan, the federal government guarantees loans, made by chartered banks and other designated lenders, to students on the basis of Certificates of Eligibility issued by provinces participating in the plan. Interest charges begin on the effective date of the loan and repayment begins 30 days later. The maximum a student may have outstanding at any one time is $2,500.

In 1985-86, $67,000 was allocated for this program; however, only 8 students applied for a total expenditure of $7,578.

Canada Student Loans Program - Interest Relief Plan

The Interest Relief Plan came into effect in 1983-84. The purpose of this plan is to pay the interest on full-time and part-time Canada Student Loans on behalf of students who are unable to find work or who are temporarily disabled and consequently experiencing financial hardships. The maximum extension period is 18 months, beyond the normal 6 months of interest-free status.

PERSONNEL SERVICES

The Personnel Section is responsible for all aspects of personnel administration within the Department of Education. Included in these responsibilities is involvement in recruitment and selection of employees, maintenance of personnel records, administration of the Civil Service Act and Regulations, administration of the collective agreement between the Civil Service Commission and the Union of Public Sector Employees, the establishment of departmental policies and procedures relating to personnel and the provision of guidance and advice to employees on personnel matters.

The Personnel Section also acts as liaison with the Civil Service Commission for purposes of staff development training courses, and personnel service needs.

REGISTRAR'S OFFICE

The Registrar's Office is responsible for administering the Department of Education regulations governing teacher certification. Examination and evaluation of training programs are conducted to ensure that applicants meet the licensing requirements under academic, vocational or substitute regulations. Statements of professional qualifications are prepared for Island-trained teachers seeking employment elsewhere. The Registrar's Office maintains liaison with the regional school boards and the Vocational High School Division of Holland College to ensure current certification and teaching service records are available for all instructional personnel.

The Registrar's Office is also responsible for the maintenance of historic provincial examination results at the grade 8, 10 (Entrance), 11 (Common Examining Board) and 12 (Common Examining Board and Atlantic Provinces Examining Board) levels and the issuing of appropriate transcripts and records of marks as requested.

THREE YEAR COMPARISON OF TEACHING CERTIFICATES ISSUED

1983-84 to 1985-86

Type of Certificate	July 1/83 - June 30/84	July 1/84 - June 30/85	July 1/85 - June 30/86
Interim Academic	126	129	159
Permanent Academic	90	79	80
Vocational	18	22	10
Vocational Letter of Authority	13	11	5

OFFICIAL LANGUAGES PROGRAMS

The Summer Language Bursary Program, funded by the Department of the Secretary of State, coordinated nationally by the Council of Ministers of Education Canada, and administered provincially by the Department of Education provided some 65 Island post-secondary students with an opportunity to study their second official language during a six week summer immersion course. The courses are offered at over forty participating universities across Canada and each Island student who participated received a $1,300 bursary. The University of Prince Edward Island, this province's only participating institution, provided spaces for approximately 130 students from across Canada during the summer of 1985.

The part-time Monitor Program, under which some 13 full-time post-secondary students were employed locally, provides French speaking students an opportunity to work part-time in the public schools by acting as teacher aides in French (immersion and second language) classes for up to eight hours per week.

The 'full time' Monitor Program made 7 full-time French speaking teacher aides available to public schools in this province. Unit 1, which due to distance from the University of Prince Edward Island does not receive any part-time monitors, received two full-time positions, and two were also assigned to Units 2 and 4, and one to Unit 5.

The Department of the Secretary of State provided the province with funding for the continuation of the "Bourse de Voyage" Program and the Official Languages Study Fellowship Program. The former is made available to Island official minority language students to assist them in pursuing their post-secondary studies in French outside this province. The latter provides Island post-secondary students with an opportunity to follow a full year of study in a Canadian French language university or college. Approximately 12 students were accommodated under the "Bourse de Voyage" program with another 35 students having benefited from the Official Languages Study Fellowship Program during the 1985-86 school year.

TEACHERS' SUPERANNUATION COMMISSION

The day-to-day administration of the P.E.I. Teachers' Superannuation Act is handled by Administration Division staff. This includes pension and transfer calculations, pension payroll administration and providing information services to superannuates and to teachers about to retire.

NEGOTIATIONS

Administration staff chair the management teams who negotiate collective agreements for instructional staff as represented by the P.E.I. Teachers' Federation and non-instructional staff, in the clerical, transportation and property maintenance areas, as represented by the Canadian Union of Public Employees locals 1770, 1145, and 1775.

FINANCE

The Finance Section is responsible for: budget analysis, preparation and control; purchasing and accounts payable; inventory control; processing of Regional Administrative Unit payroll and the financial information system (F.I.S.); accounting for Teachers' Superannuation Fund, including subsidiary ledgers for investments, and individual accounts, and for the operation of the School Supply.

Budget Analysis Preparation and Control

Budget submissions from the five divisions of the Department, five Regional Administrative (School) Units, Maritime Provinces Higher Education Commission, Student Aid, Atlantic Provinces Special Education Authority, and Holland College Vocational High School Division are analysed and consolidated into the total education budget.

The total budget for 1985-86 fiscal year was broken down as follows:

General Education	$ 6,598,800
Regional Administrative Units	74,769,300
Post Secondary	21,619,900
Vocational - Holland College	3,607,500
Total	$106,595,500

Purchasing and Accounts Payable

The Finance Section prepares and/or checks and authorizes all payments for goods, services and grants made by the Department of Education. All purchase requisitions are prepared and files maintained for completion of the transactions.

Regional Administrative Unit F.I.S. and Payroll

The Unit F.I.S. and payroll are processed by the provincial government's centralized Computer Services, with Finance Section acting as intermediary between the School Unit and Computer Services for output control and distribution.

Teachers' Superannuation Fund

The Section is responsible for the full accounting function for the Teachers' Superannuation Fund. This includes a computerized subsidiary ledger of all contributors as well as detailed investment ledgers.

Equipment and Furniture Inventory Control

The Section maintains a perpetual inventory system of all Department equipment and furniture, controlling inventory by location and by total number.

School Supply

The School Supply is a separate section of Finance and is responsible for purchasing all approved texts and workbooks for schools in the province. Total expenditure for books in 1985-86 fiscal year was in excess of $1,209,000, including expenditure on minority and second language. Both the book inventory in the central warehouse and in each school is maintained and controlled by a computerized perpetual inventory system.

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Table 1.1

PUBLIC AND PRIVATE SCHOOLS
ELEMENTARY AND SECONDARY ENROLMENT BY SCHOOL AND GRADE
OCTOBER 31, 1985

REGIONAL ADMINISTRATIVE UNIT 1

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
113	Westisle Composite High	-	-	-	-	-	-	-	-	-	245	242	270	12	769
122	Hernwood Junior High	-	-	-	-	-	-	176	136	152	-	-	-	8	472
123	M.E. Callaghan	-	-	-	-	-	-	188	166	126	-	-	-	9	489
130	Tignish Elementary	54	56	57	63	60	58	-	-	-	-	-	-	-	348
131	Alberton Elementary	45	42	48	43	51	51	-	-	-	-	-	-	6	286
132	Bloomfield Elementary	40	37	34	44	40	34	-	-	-	-	-	-	-	229
133	O'Leary Elementary	48	54	44	51	42	49	-	-	-	-	-	-	5	293
134	Ellerslie Elementary	47	42	65	41	53	55	-	-	-	-	-	-	5	308
135	St. Louis Elementary	35	43	46	56	33	38	-	-	-	-	-	-	-	251
	TOTAL UNIT 1	269	274	294	298	279	285	364	302	278	245	242	270	45	3,445

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 2

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
211	Kensington Intermediate/ Senior High	-	-	-	-	-	-	77	66	109	79	76	68	-	475
212	Kinkora Regional High		-	-	-	-	-	-	-	36	51	76	47	-	210
215	Three Oaks Senior High	-	-	-	-	-	-	-	-	-	349	284	315	-	948
220	Summerside Intermediate	-	-	-	-	-	-	179	177	212	-	-	-	40	608
221	Athena Consolidated	46	47	40	49	49	52	57	54	61	-	-	-	15	470
222	Miscouche Consolidated	18	12	20	16	21	26	36	24	23	-	-	-	-	196
231	Borden Elementary	20	20	27	21	24	15	24	22	-	-	-	-	-	173
232	Elm Street Elementary	69	72	81	64	78	68	-	-	-	-	-	-	-	432
233	Queen Elizabeth Elementary	85	61	66	69	68	68	-	-	-	-	-	-	-	417
234	Somerset Elementary	29	38	25	27	40	24	24	23	-	-	-	-	-	230
236	Parkside Elementary	57	50	51	50	53	63	-	-	-	-	-	-	39	363
237	Greenfield Elementary	96	83	82	63	56	60	-	-	-	-	-	-	5	445
	TOTAL UNIT 2	420	383	392	359	389	376	397	366	441	479	436	430	99	4,967

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 3

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
310	Charlottetown Rural High	-	-	-	-	-	-	-	-	-	334	315	292	9	950
311	Colonel Gray Senior High	-	-	-	-	-	-	-	-	-	289	285	257	-	831
314	Bluefield High	-	-	-	-	-	-	-	-	-	239	250	214	-	703
320	Birchwood Junior High	-	-	-	-	-	-	175	175	164	-	-	-	29	543
321	Queen Charlotte Junior High	-	-	-	-	-	-	167	177	203	-	-	-	-	547
323	Stonepark Junior High	-	-	-	-	-	-	240	266	278	-	-	-	16	800
324	East Wiltshire Junior High	-	-	-	-	-	-	193	210	197	-	-	-	-	600
340	Glen Stewart Elementary	136	135	149	107	112	131	-	-	-	-	-	-	11	781
341	Central Queens Elementary	68	66	46	51	51	50	-	-	-	-	-	-	-	332
342	Eliot River Elementary	158	140	163	133	131	125	-	-	-	-	-	-	5	855
343	L.M. Montgomery Elementary	57	45	54	50	56	49	-	-	-	-	-	-	-	311
344	Fort Augustus Elementary	25	21	23	28	28	25	27	24	26	-	-	-	-	227
345	Englewood School	32	28	29	27	31	41	24	32	41	-	-	-	-	285
346	Parkdale Elementary	37	33	27	37	35	33	-	-	-	-	-	-	5	207
347	Prince Street Elementary	65	64	78	60	72	66	-	-	-	-	-	-	-	405
348	Stella Maris School	16	13	17	16	14	13	21	36	43	-	-	-	-	189
349	Sherwood Elementary	97	97	93	108	115	100	-	-	-	-	-	-	7	617
350	Ecole Francois-Buote	10	8	6	8	2	4	5	4	2	-	-	-	-	49
351	Spring Park Elementary	110	88	94	89	71	53	-	-	-	-	-	-	-	505
352	St. Ann's Elementary	10	8	9	6	7	9	-	-	-	-	-	-	-	49
353	St. Augustine's Elementary	17	24	8	12	22	13	10	-	-	-	-	-	-	106
354	St. Jean Elementary	58	40	49	44	49	39	-	-	-	-	-	-	14	293
355	West Kent Elementary	44	50	47	50	57	81	-	-	-	-	-	-	11	340
356	West Royalty Elementary	28	17	25	16	24	17	-	-	-	-	-	-	-	127
357	Stanhope-Grand Tracadie Elementary	19	12	19	8	9	8	-	-	-	-	-	-	-	75
	TOTAL UNIT 3	987	889	936	850	886	857	862	924	954	862	850	763	107	10,727

Table 1.1 Continued

REGIONAL ADMINISTRATIVE UNIT 4

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
410	Montague Junior/Senior High	-	-	-	-	-	-	63	93	235	285	216	174	10	1,076
411	Morell Regional High	-	-	-	-	-	-	-	-	84	75	62	75	9	305
412	Souris Regional High	-	-	-	-	-	-	-	-	114	101	91	92	5	403
440	Belfast Consolidated	16	24	22	27	17	24	23	21	23	-	-	-	-	197
441	Cardigan Consolidated	18	22	26	19	26	34	26	26	-	-	-	-	-	197
442	Dundas Consolidated	9	19	13	22	16	14	28	21	-	-	-	-	-	142
443	Eastern Kings Consolidated	21	20	22	24	23	15	22	26	-	-	-	-	-	173
444	Fortune Consolidated	6	10	10	12	9	5	16	18	-	-	-	-	-	86
445	Georgetown Elementary	17	13	11	13	16	21	16	16	-	-	-	-	-	123
446	Montague Consolidated	91	89	87	69	72	76	-	-	-	-	-	-	20	504
447	Morell Consolidated	39	38	27	29	30	33	32	35	-	-	-	-	12	275
448	Mt. Stewart Consolidated	17	3	9	15	13	20	15	15	-	-	-	-	-	107
449	Rollo Bay Consolidated	23	16	18	18	22	20	17	17	-	-	-	-	-	151
450	Souris Consolidated	28	40	37	29	28	51	28	28	-	-	-	-	5	274
451	Southern Kings Consolidated	63	57	42	42	51	51	43	93	-	-	-	-	-	442
452	St. Peter's Consolidated	18	9	15	11	15	8	12	14	-	-	-	-	-	102
453	St. Teresa's Consolidated	11	10	7	7	9	5	9	-	-	-	-	-	-	58
454	Tracadie Cross Consolidated	14	15	17	18	16	8	10	19	-	-	-	-	-	117
455	Vernon River Consolidated	36	30	35	27	27	32	33	18	23	-	-	-	-	261
	TOTAL UNIT 4	427	415	398	382	390	417	393	460	479	461	369	341	61	4,993

Table 1.1 Continued

REGIONAL AGMINISTRATIVE UNIT 5

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
510	Ecole Evangeline	38	47	43	41	35	38	37	36	43	43	38	34	-	473
	TOTAL UNIT 5	38	47	43	41	35	38	37	36	43	43	38	34	-	473

PROVINCIALLY OPERATED SCHOOLS

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
680	School for the Hearing Impaired	-	-	-	-	-	-	-	-	-	-	-	-	9	9
681	Cerebral Palsy School	-	-	-	-	-	-	-	-	-	-	-	-	3	3
	TOTAL	-	-	-	-	-	-	-	-	-	-	-	-	12	12

Table 1.1 Continued

PROVINCIAL VOCATIONAL HIGH SCHOOLS

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
791	Holland College Summerside Centre	-	-	-	-	-	-	-	-	-	-	117	-	-	117
891	Holland College Royalty Centre	-	-	-	-	-	-	-	-	-	-	81	18	-	99
	TOTAL	-	-	-	-	-	-	-	-	-	-	198	18	-	216

NOTE: In addition to the 216 students taking the full-time vocational high school program, there are 455 Project Integration students attending vocational high schools half days who are enrolled in one of the other school board administered high schools.

Table 1.1 Continued

PRIVATE SCHOOLS

SCHOOL CODE AND NAME		GRADES													
		1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
970	Grace Christian School	5	4	7	3	4	3	2	5	3	3	6	-	-	45
	TOTAL	5	4	7	3	4	3	2	5	3	3	6	-	-	45

	GRADES													
	1	2	3	4	5	6	7	8	9	10	11	12	Special	Total
PROVINCIAL TOTALS	2,146	2,012	2,070	1,933	1,983	1,976	2,055	2,093	2,198	2,093	2,139	1,856	324	24,878

Table 1.2

PUBLIC AND PRIVATE SCHOOLS
ELEMENTARY AND SECONDARY ENROLMENT BY AGE, GRADE AND SEX
OCTOBER 31, 1985

	GRADES																													
	1		2		3		4		5		6		7		8		9		10		11		12		Special		Total		Total
AGE	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	F	M	
Under 6	213	218	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3	213	221	434
6	728	800	203	187	2	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3	8	936	995	1931
7	59	115	691	691	186	159	-	-	1	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	6	5	943	971	1914
8	4	6	84	139	719	709	171	139	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3	14	981	1007	1988
9	-	1	4	11	95	182	647	666	167	157	1	1	-	-	-	-	-	-	-	-	-	-	-	-	10	18	924	1036	1960
10	1	1	-	1	4	13	83	175	634	635	184	150	1	1	-	-	-	-	-	-	-	-	-	-	8	19	915	995	1910
11	-	-	-	-	-	1	14	34	118	208	611	606	161	151	1	3	-	-	-	-	-	-	-	-	10	13	915	1016	1931
12	-	-	-	1	-	-	1	2	14	44	112	225	621	601	155	147	3	4	-	-	-	-	-	-	10	15	916	1039	1955
13	-	-	-	-	-	-	-	-	-	3	15	54	127	259	658	587	178	122	-	-	-	-	-	-	10	19	988	1044	2032
14	-	-	-	-	-	-	-	-	-	1	3	13	28	87	140	269	668	637	158	121	1	2	-	-	12	23	1010	1153	2163
15	-	-	-	-	-	-	-	-	-	-	-	1	3	11	39	75	146	281	692	542	153	141	-	3	15	29	1048	1083	2131
16	-	-	-	-	-	-	-	-	-	-	-	-	1	2	3	11	38	74	153	243	616	522	159	106	9	14	979	972	1951
17	-	-	-	-	-	-	-	1	-	-	-	-	-	1	2	2	9	27	48	101	161	244	568	463	4	15	792	854	1646
18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	2	4	13	16	72	94	176	226	5	3	268	344	612
19	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	2	-	3	17	33	48	63	6	5	72	106	178
20	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	19	16	13	15	2	4	34	36	70
Over 20	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1	1	-	2	24	24	8	8	2	2	35	37	72
TOTALS	1005	1141	982	1030	1006	1064	916	1017	934	1049	926	1050	942	1113	998	1095	1046	1152	1064	1029	1063	1076	972	884	115	209	11969	12909	24878

Table 1.3

PUBLIC AND PRIVATE SCHOOLS
ELEMENTARY AND SECONDARY ENROLMENT BY YEAR AND GRADE
1971-72 TO 1985-86

	GRADE													
	1	2	3	4	5	6	7	8	9	10	11	12	SPECIAL	TOTAL
1971 - 72	2771	2809	2765	2911	2728	2681	2659	2614	2737	2137	1723	1443	592	30,570
1972 - 73	2479	2515	2826	2742	3196	2648	2666	2526	2731	2220	1841	1472	265	30,127
1973 - 74	2149	2421	2452	2822	2751	2822	2792	2506	2653	2271	1872	1411	231	29,153
1974 - 75	2235	2128	2502	2535	2750	2815	2928	2618	2541	2237	2006	1492	208	28,995
1975 - 76	2284	2167	2222	2414	2547	2750	2906	2815	2640	2227	1919	1621	131	28,643
1976 - 77	2186	2245	2187	2230	2432	2558	2892	2821	2729	2343	1922	1662	152	28,359
1977 - 78	2269	2181	2215	2235	2243	2455	2667	2778	2727	2405	2079	1644	156	28,054
1978 - 79	2179	2229	2208	2176	2162	2296	2534	2566	2621	2512	2141	1708	160	27,492
1979 - 80	2056	2176	2236	2163	2179	2208	2389	2368	2411	2527	2249	1892	173	27,027
1980 - 81	2130	2022	2137	2274	2172	2181	2292	2238	2335	2301	2353	2013	236	26,684
1981 - 82	2018	2045	2051	2131	2238	2172	2285	2220	2138	2245	2170	2118	218	26,049
1982 - 83	2094	1966	2004	2044	2097	2235	2219	2201	2115	2087	2259	2042	233	25,596
1983 - 84	2169	1975	2000	2038	2001	2082	2321	2164	2168	2030	2083	2074	251	25,356
1984 - 85	2150	2087	1984	1970	2001	2001	2106	2234	2213	2076	2053	1880	293	25,048
1985 - 86	2146	2012	2070	1933	1983	1976	2055	2093	2198	2093	2139	1856	324	24,878

Table 1.4

PUBLIC AND PRIVATE SCHOOLS
COMPARISON OF STUDENT ENROLMENT BY AGE GROUP
OCTOBER 1981 - OCTOBER 1985

AGE	1981	1982	1983	1984	1985
6	1878	1921	1954	1894	1931
7	1940	1882	1948	1990	1914
8	1915	1917	1887	1952	1988
9	2051	1917	1940	1907	1960
10	2173	2040	1932	1941	1910
11	2114	2158	2031	1930	1931
12	2109	2127	2174	2040	1955
13	2143	2108	2153	2168	2032
14	2119	2135	2095	2161	2163
15	2223	2090	2100	2055	2131
16	2195	2091	1977	1993	1951
17	1874	1752	1712	1597	1646

NOTE: Ages 6 to 17 only are included in the table since these represent the modal ages for grades 1 to 12.

Table 1.5

REGIONAL SCHOOL BOARDS
NUMBER OF STUDENTS IN FRENCH SECOND LANGUAGE COURSES
AS A PERCENT OF UNIT AND PROVINCIAL PUBLIC SCHOOL ENROLMENTS BY GRADE
SEPTEMBER 1985

					GRADES				GRADES				GRADES				GRADES	
UNIT		1	2	3	1-3	4	5	6	4-6	7	8	9	7-9	10	11	12	10-12	1-12
1	Number	114	125	250	489	236	237	243	716	284	236	241	761	212	89	22	323	2292
	Percent	42.4	45.6	85.0	58.1	79.2	84.9	85.3	83.1	78.0	78.1	86.7	80.6	86.5	36.8	8.1	42.7	67.4
2	Number	86	61	74	221	320	349	343	1012	368	332	415	1115	210	149	94	453	2840
	Percent	20.5	15.9	18.9	18.5	89.1	89.7	91.2	90.0	92.7	90.7	94.1	92.6	43.8	34.2	21.9	33.7	58.3
3	Number	27	0	19	46	713	768	732	2213	661	717	743	2121	442	287	201	930	5310
	Percent	2.7		2.0	1.6	83.9	86.7	85.4	85.3	76.7	77.6	77.9	77.4	51.3	33.8	26.3	37.6	50.0
4	Number	36	27	25	88	363	371	399	1133	382	425	366	1173	247	115	82	444	2851
	Percent	8.4	6.5	6.3	7.1	95.0	95.1	95.7	95.3	97.2	92.4	76.4	88.1	53.6	31.2	24.0	37.9	57.8
Prov.	Number	263	213	368	844	1632	1725	1717	5074	1695	1710	1765	5170	1111	640	399	2150	13293
Total	Percent	12.3	10.6	17.8	13.6	84.6	87.2	87.0	86.3	82.6	81.9	80.4	81.6	53.2	30.0	21.5	35.4	54.2

NOTE: French second language courses are provincially authorized from grades 4 to 12 and do not include those students enrolled in French immersion classes.

Table 1.6

REGIONAL SCHOOL BOARDS
NUMBER OF STUDENTS IN CLASSES WITH FRENCH AS LANGUAGE OF INSTRUCTION AS A PERCENTAGE OF PROVINCIAL PUBLIC SCHOOL ENROLMENT BY GRADE
SEPTEMBER 1985

		GRADES												
		1	2	3	4	5	6	7	8	9	10	11	12	Grades 1-12
French/Bilingual Classes	Number	47	48	49	49	37	42	41	40	45	43	38	33	512
	Percent	2.2	2.4	2.4	2.5	1.9	2.1	2.0	1.9	2.1	2.1	1.8	1.8	2.1
French Immersion Classes	Number	321	297	294	244	220	208	282	262	169	124	51	20	2492
	Percent	15.0	14.8	14.3	12.6	11.1	10.5	13.7	12.5	7.7	5.9	2.4	1.1	10.2
Provincial Total	Number	368	345	343	293	257	250	323	302	214	167	89	53	3004
	Percent*	17.2	17.2	16.6	15.2	13.0	12.7	15.7	14.5	9.7	8.0	4.2	2.9	12.3

* Figures may not add due to rounding.

Table 1.7

REGIONAL SCHOOL BOARDS
STUDENT ENROLMENT IN FRENCH SECOND LANGUAGE COURSES
CONVERTED TO FULL-TIME EQUIVALENTS*
AS A PERCENT OF PUBLIC SCHOOL ENROLMENTS BY GRADE

	1983 - 84			1984-85			1985 - 86		
GRADE	GRADE ENROLMENT	F.T.E. FRENCH ENROLMENT	PERCENT OF GRADE	GRADE ENROLMENT	F.T.E. FRENCH ENROLMENT	PERCENT OF GRADE	GRADE ENROLMENT	F.T.E. FRENCH ENROLMENT	PERCENT OF GRADE
1	2165	9.4	.43	2147	12.1	.56	2141	11.3	.53
2	1975	7.3	.37	2081	14.2	.68	2008	8.1	.40
3	1995	20.8	1.04	1982	19.4	.98	2063	20.1	.97
4	2036	113.7	5.58	1967	115.3	5.86	1930	112.6	5.83
5	1999	116.8	5.84	1997	124.4	6.23	1979	124.1	6.27
6	2079	129.1	6.21	2000	129.7	6.49	1973	130.2	6.60
7	2317	197.9	8.54	2102	165.7	7.89	2053	163.4	7.96
8	2158	188.9	8.75	2230	190.5	8.54	2088	165.9	7.95
9	2158	196.1	9.09	2209	194.9	8.82	2195	184.2	8.39
10	2030	125.9	6.20	2069	147.3	7.12	2090	143.2	6.85
11	2083	65.2	3.13	2053	80.0	3.90	2133	82.4	3.86
12	2074	54.2	2.61	1880	48.6	2.59	1856	51.4	2.77
TOTAL	25069	1225.3	4.89	24717	1244.1	5.03	24509	1196.9	4.88

* The number of students taking French as a second language is converted to full-time equivalents by multiplying the number of students by the number of minutes per week and dividing by 1500 (25 hrs./week).

Table 1.8

PUBLIC AND PRIVATE SCHOOLS
STUDENTS WHO LEFT SCHOOL PRIOR TO GRADE 12 GRADUATION
BY AGE, GRADE AND SEX
SEPTEMBER 1, 1985 - JUNE 30, 1986

GRADES

	1		2		3		4		5		6		7		8		9		10		11		12		Special		Total		
AGE	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**M**	**F**	**Total**
Under 14	-	2	-	1	1	-	1	1	1	-	5	3	7	1	1	1	-	-	-	-	-	-	-	-	-	-	16	9	25
14	-	-	-	-	-	-	-	-	-	-	2	-	7	2	8	3	1	1	-	-	-	-	-	-	1	-	19	6	25
15	-	-	-	-	-	-	-	-	-	-	1	1	11	3	11	1	12	13	6	4	-	-	-	-	2	-	43	22	65
16	-	-	-	-	-	-	-	-	-	-	-	-	2	3	14	11	29	22	36	18	10	6	1	-	3	-	95	60	155
17	-	-	-	-	-	-	-	-	-	-	-	-	-	1	5	1	18	13	46	23	34	23	3	5	2	2	108	68	176
18	-	-	-	-	-	-	-	-	-	-	-	-	1	-	1	-	13	5	38	21	40	31	38	56	2	2	133	115	248
Over 18	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7	3	16	6	44	25	89	75	3	2	159	111	270
TOTALS	-	2	-	1	1	-	1	1	1	-	8	4	28	10	40	17	80	57	142	72	128	85	131	136	13	6	573	391	964

NOTE: All students reported in this table have discontinued their education in the public and private schools of the province prior to graduation and did not report that they would be continuing their studies elsewhere.

Table 2.1

REGIONAL SCHOOL BOARDS
NUMBER OF FULL-TIME EQUIVALENT INSTRUCTIONAL PERSONNEL
BY CERTIFICATE AND YEARS OF TEACHING EXPERIENCE
SEPTEMBER 1985

		YEARS OF TEACHING EXPERIENCE															
Certificate	Total	Less Than 1 Year	1	2	3	4	5	6	7	8	9	10-14	15-19	20-24	25-29	30-34	35+
C2	14.80	-	-	-	-	1.00	-	-	-	-	-	2.30	1.00	5.50	4.00	1.00	-
C3	30.43	-	-	-	-	-	-	.50	-	-	-	1.10	4.33	11.00	7.00	3.50	3.00
C4	250.49	11.50	8.10	15.40	4.00	3.80	6.50	7.55	8.80	6.25	7.70	30.46	50.10	51.50	25.83	11.00	2.00
C5	690.52	10.30	20.75	9.35	13.35	14.00	11.70	20.20	20.50	23.17	35.20	173.10	181.83	90.40	53.92	10.75	2.00
C5A	190.27	-	2.00	1.00	-	2.00	4.00	-	3.00	2.00	9.00	34.34	62.83	35.44	20.66	8.00	6.00
C6	165.78	1.70	-	1.00	-	1.00	1.50	1.00	2.50	3.00	6.00	29.18	53.40	35.00	16.50	9.00	5.00
Voc. C1	3.50	1.50	-	1.00	-	1.00	-	-	-	-	-	-	-	-	-	-	-
Voc. C2	3.00	-	-	-	-	-	-	-	-	1.00	-	-	1.00	1.00	-	-	-
Voc. C3	12.50	-	-	1.00	2.00	-	-	3.50	1.00	1.00	-	1.00	2.00	1.00	-	-	-
Voc. C4	2.00	-	-	-	-	-	-	1.00	-	-	-	1.00	-	-	-	-	-
Voc. C5	4.00	-	-	-	-	-	1.00	-	-	-	-	1.00	2.00	-	-	-	-
Voc. C6	2.00	-	-	-	1.00	-	-	-	-	-	-	1.00	-	-	-	-	-
TOTALS	1369.29	25.00	30.85	28.75	20.35	22.80	24.70	33.75	35.80	36.42	57.90	274.48	358.49	230.84	127.91	43.25	18.00

Note: Instructional Personnel includes all certified teaching and supervisory staff, both school-based and board-based.

Source: Educational Staff Records, Department of Education

Table 2.2

REGIONAL SCHOOL BOARDS
NUMBER OF FULL-TIME EQUIVALENT INSTRUCTIONAL PERSONNEL
BY CERTIFICATE, SEX AND AVERAGE SALARY
SEPTEMBER 1985

	MALES			FEMALES			TOTAL		
CERTIFICATE	NUMBER	PERCENT	AVERAGE SALARY	NUMBER	PERCENT	AVERAGE SALARY	NUMBER	PERCENT	AVERAGE SALARY
C2	1.00	.1	19,476	13.80	1.0	19,261	14.80	1.1	19,276
C3	1.50	.1	23,128	28.93	2.1	23,142	30.43	2.2	23,099
C4	41.25	3.0	25,219	209.24	15.3	27,392	250.49	18.3	27,034
C5	301.37	22.0	32,420	389.15	28.4	31,126	690.52	50.4	31,690
C5A	103.34	7.5	35,523	86.93	6.3	34,519	190.27	13.9	35,064
C6	125.16	9.1	38,956	40.62	3.0	36,128	165.78	12.1	38,263
Voc. C1	2.50	.2	23,518	1.00	.1	26,788	3.50	.3	24.452
Voc. C2	1.00	.1	29,283	2.00	.1	29,283	3.00	.2	29,283
Voc. C3	9.50	.7	32,404	3.00	.2	31,995	12.50	.9	32,306
Voc. C4	2.00	.1	34,741	-	-	-	2.00	.1	34,741
Voc. C5	4.00	.3	35,351	-	-	-	4.00	.3	35,351
Voc. C6	2.00	.1	36,047	-	-	-	2.00	.1	36,047
TOTALS	594.62	43.4	33,787	774.67	56.6	30,244	1,369.29	100.0	31,782

Note: Instructional Personnel includes all certified teaching and supervisory staff, both school-based and board-based.

Source: Educational Staff Records, Department of Education

Table 3.1

REGIONAL SCHOOL BOARDS
NUMBER OF FULL-TIME EQUIVALENT EMPLOYEES BY CATEGORY AND AVERAGE SALARY
1985 - 86

	UNIT 1		UNIT 2		UNIT 3		UNIT 4		UNIT 5		TOTAL	
	No.	Average Salary	No.	Average Salary	No.	Average Salary	No.	Average Salary	No.	Average Salary	No.	Average Salary
Administrative Support	15.3	16,398	21.8	17,623	39.5	18,417	21.59	16,735	3.0	17,546	101.19	17,556
Property Maintenance	30.1	17,632	39.6	19,559	63.02	16,656	36.4	10,156	5.0	17,421	174.12	18,238
Transportation	69.0	12,437	58.0	12,748	106.0	11,747	84.5	13,571	9.0	12,347	326.5	12,559
Board Based Supervisory												
Non-Instructional	3.0	33,761	3.0	33,707	3.0	33,632	3.0	33,632	1.0	27,215	13.0	33,185
Instructional	3.66	42,893	4.0	44,879	10.6	40,744	5.0	41,689	2.0	41,260	25.36	41,938
Teachers	196.75	31,471	271.5	31,539	567.76	31,397	279.0	32,941	31.0	32,578	1346.01	31,783
Teacher Aides	7.0	10,088	4.0	9,491	15.1	10,476	3.6	10,088	1.0	10,088	30.7	10,201
Totals	324.81	25,124	401.9	26,821	804.98	26,757	433.09	27,195	52.0	26,550	2016.78	26,598

Table 3.2

REGIONAL SCHOOL BOARDS
TRANSPORTATION STATISTICS 1983-84 TO 1985-86

SCHOOL BOARD OWNED BUSES	1983-84	1984-85	1985-86
1. Number of Operational Buses	314	313	315
2. Seating Capacity of Buses Used	19,058	19,053	19,068
3. Number of Students Transported	19,206	19,274	19,123
4. Kilometers Per Day Regular Route	23,770	23,590	24,330
5. Kilometers Per Year Regular Route	4,309,642	4,333,776	4,393,175
6. Kilometers Per Year - Extra Curricular Use	389,618	416,658	357,134
7. Total Kilometers Per Year (5 + 6)	4,699,260	4,750,434	4,750,309
8. Cost of Salaries and Benefits	$4,510,919	$4,639,250	$5,005,980
9. Cost of Bus Operation*	$1,964,666	$1,982,315	$1,997,487
10. Total Transportation Operational Cost (8 + 9)	$6,475,585	$6,621,565	$7,003,467
11. Average Number of Students Per Bus (3 ÷ 1)	61.17	61.58	60.70
12. Average Number of Yearly Kilometers Per Bus (7 ÷ 1)	14,966	15,177	15,080
13. Operational Cost Per Bus (9 ÷ 1)	$ 6,257	$ 6,333	$ 6,341
14. Operational Cost Per Kilometer (9 ÷ 7)	$ 0.42	$ 0.42	$ 0.42
15. Total Transportation Operational Cost Per Student Transported (10 ÷ 3)	$ 337.17	$ 343.55	$ 363.23

*Bus Operation Costs are for regular route and extra curricular use. An allowance for depreciation is not included.

Table 3.3

REGIONAL SCHOOL BOARDS
INVENTORY OF SCHOOL BUSES
1985 - 86

	NUMBER OF BUSES ON HAND JULY 1, 1985	BUSES SOLD SINCE JULY 1, 1985	OTHER BUSES REMOVED FROM INVENTORY	NEW BUSES ORDERED	NEW BUSES DELIVERED	NUMBER OF BUSES ON HAND JUNE 30, 1986	COST OF NEW BUSES ORDERED
UNIT 1	75	10	1	0	10	74	-
UNIT 2	63	0	7	8	8	64	$ 349,647
UNIT 3	120	10	0	8	8	118	340,624
UNIT 4	93	5	2	7	7	93	255,610
UNIT 5	10	0	0	1	0	10	45,792
TOTAL	361	25	10	24	33	359	$ 991,673

Table 3.4

TOTAL EXPENDITURE FOR REGIONAL SCHOOL BOARDS
(July 1 - June 30)

	1983-84	1984-85	1985-86
ADMINISTRATIVE EXPENSE			
Salaries	$ 2,636,695	$ 2,802,237	$ 3,112,898
Operating	754,397	791,069	957,262
	$3,391,092	$ 3,593,306	$ 4,070,160
INSTRUCTIONAL EXPENSE			
Salaries	$44,832,975	$47,125,642	$50,277,820
Operating	995,052	993,321	1,070,129
	$45,828,027	$48,118,963	$51,347,949
SCHOOL MAINTENANCE and OPERATION EXPENSE			
Salaries	$ 3,411,576	$ 3,493,411	$ 3,922,341
Operating	4,886,229	5,085,372	5,074,899
	$ 8,297,805	$ 8,578,783	$ 8,997,240
TRANSPORTATION EXPENSE			
Salaries	$4,510,919	$ 4,639,250	$ 5,005,980
Operating	1,978,345	1,985,034	2,008,712
	$ 6,489,264	$ 6,624,284	$ 7,014,692
CAPITAL			
Capital Equipment and Renovations	$ 1,062,008	$ 1,057,215	$ 954,811
Bus Purchases	1,065,693	1,154,975	1,423,015
Debit Retirement and Interest	5,609,839	5,441,925	5,878,053
	$ 7,737,540	$ 7,654,115	$ 8,255,879
	$71,743,728	$74,569,451	$79,685,920

Note: Depreciation of buildings and furniture is not included under School Maintenance and Operation Expense. Depreciation of buses and other vehicles is not included under Transportation Expense.

Table 3.5

SUMMARY OF STUDENT AID BY ACADEMIC YEAR

	CANADA STUDENT LOAN	P.E.I. BURSARY	TOTAL
August 1, 1985 - July 31, 1986			
Number Issued	2270	1363	2270 (ASSISTED)
Amount	$5,240,810	$1,699,721	$6,940,031
August 1, 1984 - July 31, 1985			
Number Issued	2181	1267	2181 (ASSISTED)
Amount	$4,885,019	$1,545,807	$6,430,826
August 1, 1983 - July 31, 1984			
Number Issued	1987	1064	1987 (ASSISTED)
Amount	$4,243,715	$1,165,380	$5,409,095